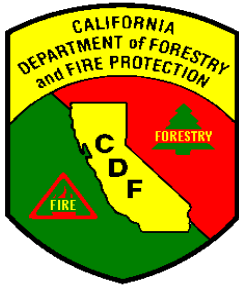


State Responsibility Area Classification System



STATE OF CALIFORNIA
RESOURCES AGENCY
BOARD OF FORESTRY
CALIFORNIA DEPARTMENT OF FORESTRY
AND FIRE PROTECTION
REVISED ~~January 14, 2000~~ XXXX, XX, 2006

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STATE RESPONSIBILITY AREA CLASSIFICATION SYSTEM

INTRODUCTION

The California Department of Forestry and Fire Protection (CDF) conducted a statewide review and delineation of State Responsibility Area (SRA) in 1970. Although some subsequent revisions to that delineation have been approved by the Board of Forestry, the classification of SRA has not kept current with land-use changes. There is a need to review and update the delineation of SRA in a formal manner, statewide.

In its supplement to the 1980-81 FY budget, the Joint Legislative Budget committee directed that:

"The Board of Forestry shall conduct a comprehensive review of lands receiving direct protection from the department for the purpose of revising state responsibility boundaries to exclude areas which should be the responsibility of local government or federal agencies. As a Legislative Budget Committee by 11/1/80 on its criteria for determining whether lands currently classified as state responsibility conform to the provisions of Sections 4126-4128 of the Public Resources Code."

"The department shall report to the Joint Legislative Budget Committee by 12/1/80 on a schedule and plan for providing support to the Board of Forestry in conducting such a review."

PURPOSE

1. To provide a systematic and uniform process for identifying land-use changes which cause or may cause a change of the classification of SRA.
2. To review the existing classification of SRA to determine that all such lands are properly classified.

GOALS

1. To provide a procedure which ensures statewide consistency in classifying SRA.
2. To provide an ongoing procedure that will enable the CDF to respond in timely manner to land-use changes.
3. To provide local government sufficient time to plan for changes in the classification of SRA.
4. To involve the public in decisions about the classification of SRA.

1 OVERVIEW

2
3 This classification system has five levels. They are:

- 4
5 1. Field evaluation
6 2. Regional review
7 3. Statewide review
8 4. Director's approval
9 5. Board of Forestry and Fire Protection approval.

10
11 The field evaluation is accomplished at the ~~Ranger~~ Unit or Contract County.
12 This evaluation identifies lands that may warrant reclassification. Any area
13 so identified is documented and forwarded for Regional review (second level).
14

15 The Regional review ensures that the system has been consistently applied at
16 the ~~Ranger~~ Unit or Contract County level. After completing the review, the
17 Region forwards the areas identified for possible reclassification to
18 Sacramento.
19

20 The Statewide Review Team (third level) reviews the documentation. The
21 Statewide Review Team also conducts on-site inspections as needed. The
22 Statewide Team then forwards its recommendations to the Director (fourth
23 level).
24

25 The Director reviews all proposed changes in classification. Those changes
26 that the Director approves are sent to the Board of Forestry and Fire
27 Protection so that public hearings may be scheduled. At this time the
28 Director notifies all affected local government agencies of the proposed
29 changes and their potential impacts.
30

31 The Board of Forestry and Fire Protection is fifth level. Under PRC Section
32 4125, the Board is the final authority for approving changes in
33 classification of SRA.
34

35 LEGAL BASIS

36
37 This classification system, which defines land for which the state assumes
38 primary financial responsibility for protecting natural resources from
39 damages from fire, is based on existing law (PRC 4125-4128). It is important
40 to understand that the system is not based on the ability to protect an area
41 from fire, but rather on the vegetative cover and natural resource values
42 enumerated in PRC 4126:
43

- 44 a) Lands covered wholly or in part by forests or by trees producing or
45 capable of producing forest products. Lands covered wholly or in part
46 by timber, brush, undergrowth, or grass, whether of commercial value or
47 not, which protect the soil from excessive erosion, retard runoff of
48 water or accelerate water percolation, if such lands are sources of
49 water which is available for irrigation or for domestic or industrial
50 use.

1 b) Lands in areas which are principally used or useful for range or
2 forage purposes, which are contiguous to the lands described in
3 subdivisions (a) and (b).
4

5 Lands which do not qualify as SRA are defined in PRC Section 4127: "The
6 shall not include within state responsibility areas any of the following
7 lands:
8

9 a) "Lands owned or controlled by the federal government or any agency
10 of the federal government.
11

12 b) "Lands within the exterior boundaries of any city.
13

14 c) "Any other lands within the state which do not come within any of
15 the classes which are described in Section 4126."
16

17 In addition, PRC, Section 4128, states that, "The may, for purposes of
18 administrative convenience, designate roads, pipelines, streams, or other
19 recognizable landmarks as arbitrary boundaries."
20

21 These definitions provide the basis for the field evaluation of SRA.
22

23 REVIEW SCHEDULE

24 Statewide Review, normal 2000 and each five years thereafter.
25

26 Special Reviews - as needed.
27
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1 FIELD EVALUTION

2
3 STEP I - DEFINING EXISTING CLASSIFICATION STATUS

4
5 A. Print a 7 ½ minute quad map using the data found on the Fire Plan
6 database.

- 7 1. On that map use the following shapfilesData Layers, also found on
8 the Fire Plan database;
9 a. SRA shapfilesData Layers for the area being evaluated
10 b. Current road layer
11 c. Current ISO city boundary layer
12 d. Any other layer you might need
13
14 2. Shade all current (original) SRA polygons red
15
16 3. Shade any area that is "Lands within the exterior boundaries of
17 incorporated cities" (ISO layer) light yellow.
18
19 4. "Lands owned or controlled by the federal government or any agency
20 of the federal government" (include all federal lands regardless of
21 existing fire protection responsibilities) - shade dark green.
22

23 NOTE: Incorporated cities and federally owned or controlled lands are
24 automatic exclusions from SRA. Their boundaries must be kept current on the
25 official SRA maps. The procedure for recording these changes is described in
26 Appendix VIII.
27

28 STEP II - IDENTIFYING AREAS FOR FIELD EVALUATION

29
30 The working map prepared in Step I describes the current SRA classification.
31 Two basic questions remain to be answered.
32

- 33 1. Are there any lands currently not classified SRA on either side
34 of the SRA/LRA (Local Responsibility Area) boundary line which meet the
35 criteria for SRA in PRC Section 4126?
36
37 2. Are there any lands currently classified as SRA which do not meet
38 the criteria for SRA and would be excluded by PRC Section 4127?
39

40 The accompanying classification key has been developed to assist in answering
41 these questions. The key is intended to provide standard criteria to
42 evaluate each area. It provides a method of screening many areas rapidly in
43 order to focus quickly on areas that may need change in classification.
44

45 The key has a structure-density criterion and a minimum-acreage criterion.
46 It is important to understand the rationale behind these two criteria. The
47 rationale for the structure-density criterion is that lands having this level
48 of development (three or more structural units per acre) typically require a
49 significantly higher level of fire flow hydrants, and pressurized community
50

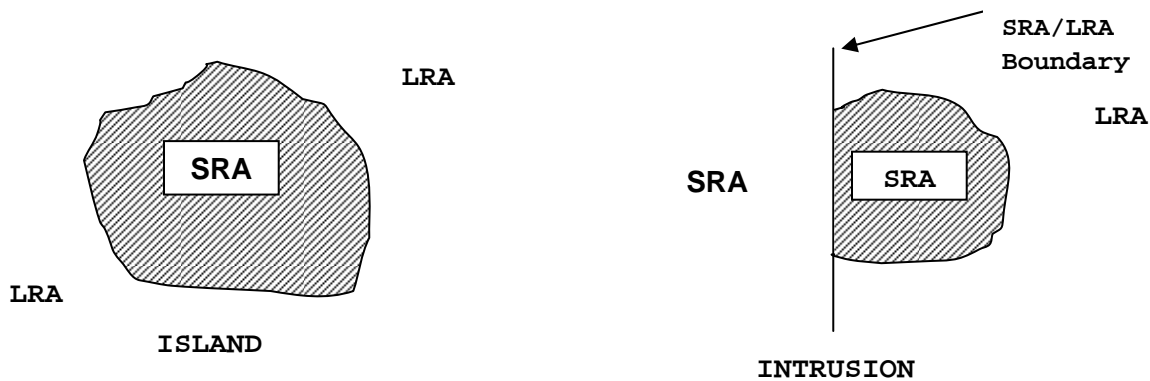
1 water systems. These areas are typified by complete, or nearly complete,
2 modification to native vegetation. Man-made structures to control runoff of
3 rainfall instead of reliance on natural percolation is an element of
4 subdivision planning and development.

5
6 For the initial review of SRA under this system in 1981, all lands were
7 evaluated against a 40-acre minimum criterion. After reviewing all proposed
8 changes, the Statewide Review Team recommended that the minimum island size
9 be 250 acres for Development and 1,000 acres for Permanent Crops
10 (agriculture). This recommendation was approved by the Director and adopted
11 by the Board of Forestry and Fire Protection.

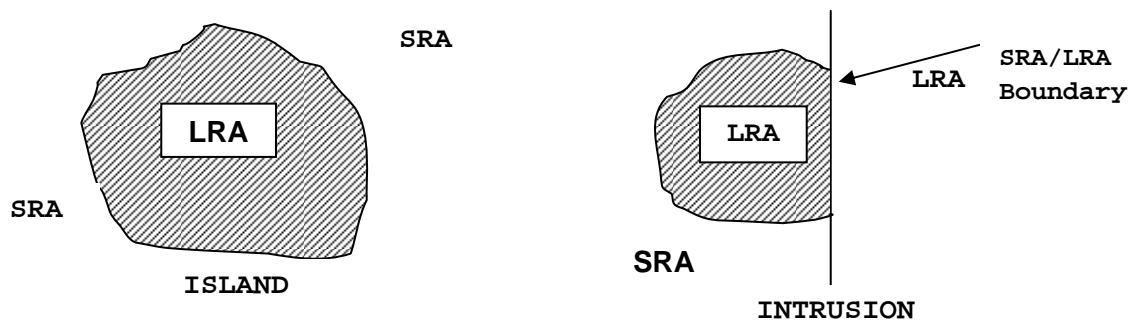
12
13 Begin the evaluation process by reviewing the key carefully. Identify all
14 areas that may fit the key. Be very liberal in applying the elements of the
15 key at this point. If there is any chance that an area may fit the key,
16 include it. The intent is to identify all areas that may deserve further
17 evaluation.

18
19 Delineate these areas in the following manner on the work map:

- 20
21 1. Possible change from SRA to LRA - delineate and cross hatch in
22 purple.



- 37 2. Possible change from LRA to SRA - delineate and cross hatch in
38 orange.



49 NOTE: Avoid small islands of SRA in LRA or LRA in SRA.

1 Three types of areas should emerge at this point.

2
3 1. Islands of SRA that are surrounded by LRA on all sides (exterior
4 changes).

5
6 2. Islands of LRA that are surrounded by SRA on all sides (interior
7 changes).

8
9 3. Intrusions of either SRA or LRA along the existing SRA/LRA boundary
10 line (boundary line adjustments).

11
12 STEP III-CONDUCTING FIELD EVALUATION USING CLASSIFICATION KEY

13
14 The key is designed to ensure that all ~~Ranger~~Units and Contract Counties view
15 all areas in question in a uniform manner. The key also focuses on only
16 those lands that may need reclassification.

17
18 All areas identified for potential change in classification will be evaluated
19 against the criteria in the key that leads the evaluator through a series of
20 questions/conditions. The answer to the question/condition either leads to a
21 conclusion or another question/condition. Using the key requires some
22 interpretation of the question/condition.

23
24 Each area identified on the work map will require an inspection. The best
25 way to inspect an area is from the air. On-the-ground inspection may be
26 required in addition to aerial inspection; however, experience has shown that
27 most areas can be successfully and accurately keyed from the air. CDF air
28 resources have administrative flight time built into their budget. If aerial
29 photography is necessary, make arrangements through the appropriate
30 ~~Ranger~~Unit Headquarters for use of CDF air resources for administrative
31 flights. All Contract Counties will make arrangements through the
32 appropriate region for use of CDF air resources for administrative flights.
33 Additionally, photographic documentation is necessary for each area. Digital
34 photos should be used if possible. Aerial color slides can be used if digital
35 is not available.

36
37 The classification of SRA will be evaluated at least every five years.
38 Adjustments shall be made at more frequent intervals if major land-use
39 changes occur. Changes from SRA to LRA can occur ~~form~~from expanding
40 urbanization or changes to agricultural use. Changes can go both ways. For
41 example, an area previously used for cultivated and irrigated corps may
42 revert to natural vegetation and go form LRA to SRA. The SRA Mapping
43 Coordinator in Sacramento will send to the ~~Ranger~~Unit SRA mapping
44 coordinator, notification from the State Board of Equalization of any
45 approved incorporations or land-use changes.

1 Adjustments of boundary lines shall be made following these basic rules of
2 thumb.

3
4 1. Whenever possible, obvious lines of land-use change will be used.

5
6 2. Whenever possible, boundary lines will be identifiable and easily
7 administered in the field. Roads, pipelines, streams, backyards of
8 subdivision, or other recognizable landmarks can be used. Irregular
9 lines that follow irrigated and cultivated fields and fences are
10 permissible if they are clearly definable. Extended fingers should be
11 avoided.

12
13 3. If lines of convenience are used, small areas of LRA may be
14 included in SRA. However, SRA should not be eliminated by lines of
15 convenience. Boundary lines should be located as close as possible to
16 the place of obvious change between LRA and SRA.

17
18 4. "Contiguous rangeland" extends only from the toe of the first
19 significant slope to the first good line of convenience.

20
21 5. "Watershed lands" will only be submitted for Statewide Review
22 when, as a guide, they have ten inches of mean annual rainfall combined
23 with upsloping topography and evidence of water storage and use.

24
25 **STEP IV - DOCUMENTATION**

26
27 The key will result in one of two conclusions:

- 28
29 1. No change in existing classification is warranted.
30
31 2. The current classification is questionable - refer to review.

32
33 **A. No Change**

34
35 If the key directs to a conclusion, that results in no change in
36 classification, the following situation may exist:

37
38 "The area is developing, but at this time an overriding state interest
39 still remains. Areas such as this may in the future develop to the
40 extent that no state interest remains."

41
42 If this situation exists, be sure you check the box in the "FIELD EVALUATION
43 DOCUMENTATION FORM" that pertains to the future survey requirements and fill
44 in the appropriate year when the next survey should be done.

45
46 **Year of Survey: Resurvey 5 yr () 20 Less than 5 yrs. () 20**

1 Documentation is required for all areas evaluated regardless of the
2 conclusion obtained from the key. If the key directs the evaluator to
3 Conclusion 1 above, the following documentation will be retained in a
4 permanent file at the local level and also forwarded to Region:

- 5
6 1. Aerial photographs (digital pictures or color slides) identified
7 so as to allow orientation to the map.
- 8
9 2. The Field Evaluation Documentation Form including any data which
10 supports the findings.
- 11
12 3. ~~A copy of the local level shape file.~~ ArcMap Data Layer of the
13 area in question.

14
15 B. Possible Change

16
17 If the key directs to a conclusion, which refers the area for statewide
18 review, the following documentation is necessary:

- 19
20 1. Aerial photographs (digital pictures or color slides) identified
21 so as to allow orientation to the map.
- 22
23 2. A copy of the ~~ArcView shapelfile~~ ArcMap Data Layer containing the
24 change.
- 25
26 3. Field Evaluation Documentation Form describing the area and
27 explaining why the change should be made. Also list the acres affected
28 by ~~Ranger~~ Unit and County. These forms will be signed by the Unit Chief
29 indicating his/her approval for the potential change.
- 30
31 4. ~~ArcView shapefiles~~ ArcMap Data Layers delineating the proposed
32 change and any other pertinent lines will be drawn and labeled to
33 clearly identify the change.
 - 34
35 a) Create a ~~shapfile~~ Data Layer with all proposed changes ~~in~~
36 ~~blue.~~
 - 37
38 b) Use the ~~Ranger~~ Unit boundary, Region Boundary, Road Layers,
39 City Boundary ~~shapfile~~ Data Layers as needed on the map.
 - 40
41 d) The Identifier number on the ~~shapfile~~ Data Layer attributes
42 table will match the Field Evaluation Documentation Form.

REGIONAL REVIEW

The Statewide Review Team will evaluate all potential reclassifications identified in the filed field evaluation process. ~~Ranger~~Units/Contract Counties will submit two copies of all documentation (~~Shapefiles~~Data Layers, digital photographs files, text documentation) ~~7~~ to the Region SRA Mapping Coordinator ~~through the fire Plan database. The~~ As soon as the Ranger Unit ~~SRA Coordinator uploads all files he/she will notify the Region SRA Coordinator by phone and EMAIL. Slides will be mailed or hand delivered~~ Region SRA Mapping Coordinator will ensure that the classification process has been correctly applied and that documentation is complete. The Region Mapping Coordinator will obtain written approval for each Unit from the Region Chief. The ~~Ranger~~Unit and ~~SRA~~Region Mapping Coordinators will ~~print~~retain a copy of all maps, photos, and documentation ~~and retain~~ for their records.

Upon completion of all fieldwork and the Regional review, the ~~SRA~~Region Mapping Coordinator will notify the Sacramento SRA Mapping Coordinator ~~by phone or EMAIL~~ as soon as the ~~Ranger~~Units maps and documentation ~~has~~ have been checked and are ~~uploaded to the Fire Plan Database~~ready for the statewide review. The Region SRA Mapping Coordinator will coordinate scheduling the statewide review and will appoint its representative to the Statewide Review Team.

STATEWIDE REVIEW

MEMBERSHIP

The Statewide Review Team shall consist of the following members:

1. A member of the Fire Protection Staff (Chairman).
2. A member of the Board of Forestry ~~'sand~~ Fire Protection staff.
3. ~~A representative of the~~ The Region Mapping Coordinator where the areas for review are located.
4. A representative for the affected Contract County as needed.

1 USE OF ADVISORS

2
3 A Unit level representative will be appointed as an advisor to the team (if
4 needed). The review team may also request technical advice from others in
5 the Department or from any other public agency.
6

7
8 DOCUMENTATION

9
10 The review team will have all documentation from the field evaluation
11 available to it for the review. The team will document the basis for its
12 recommendations.
13

14
15 REVIEW PROCESS

16
17 Where a change in classification is proposed, the review team may accept the
18 proposed change based on the documented justification or it may conduct an
19 on-site inspection.
20

21
22 REVIEW CRITERIA

23
24 The statewide review criteria are set forth in a key format similar to the
25 Field Evaluation Key. The question/condition statements in this key are
26 designed to measure the elements of PRC Sections 4126-4128.
27

28
29 SPECIAL REVIEW

30
31 The normal period between classification efforts is five years. However, the
32 Statewide Review Team may set a shorter period of time for a particular area
33 if, in the opinion of the team, the area's land-use pattern indicates that
34 the classification of that area is likely to change in less than five years.
35 Likewise the ~~Ranger~~ Unit or Contract County may submit for review, any area in
36 which significant land-use changes occur between review periods.
37

38
39 REVIEW TEAM'S RECOMMENDATION

40
41 The only recommendations forwarded to the Director are those which change the
42 existing classification of land. For all other areas, a permanent file shall
43 be maintained for use during the next formal review (5 years) or special
44 review.
45

DIRECTOR'S APPROVAL

The Director will review all Statewide Review Team recommendations for changes in land classification. He/she will forward all approved recommendations to the Board of Forestry and Fire Protection together with supporting documentation. He/she will also notify the affected local government agencies of his/her recommendations and advise the Contract Counties of any potential fiscal impacts.

BOARD OF FORESTRY AND FIRE PROTECTION

The Board of Forestry and Fire Protection will act upon the Director's recommendations for changes in classification of SRA, after appropriate public hearings. The Board's decision will be transmitted through channels to all administrative levels and to the affected local governments.

To provide sufficient lead time for the Board to schedule hearings for the 5-year review and to notify local government of its decisions, all areas must have fourth level review (Director's approval) by July 1 of any year. This allows sufficient time ~~(45 days)~~ for public notification and to conduct hearings. Once the Board's decision is final, an implementation date will be set by the Board. ~~The Board's decision will be available by November of any year and become effective July 1 of the following year. This schedule provides 12 months lead time for local government from the time of Director's preliminary notification to adjust to changes in CDF's fire protection system.~~

APPENDICES

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FIELD EVALUATION KEY

This key is to be used by the ~~Ranger~~Unit/Contract County to identify areas to be reviewed for possible change in classification.

A. The area being considered is currently classified as:

State Responsibility Area Go to B

Local Responsibility Area Go to C

B. State Responsibility Area:

I. The area has been modified by man to permanent crops or development.

Discussion:

Limiting the scope to man's modifications eliminates from consideration natural areas such as large rock outcroppings typical to the high Sierra regions. Man's modifications, ~~defined~~ must have substantially changed the character of the area so that it no longer produces or is capable of producing forest products, forage, or water for domestic, irrigation, or industrial use.

1. Crops - - Long term non-flammable crops such as orchards and vineyards which are irrigated and cultivated. (Annuals such as row crops and grain, are not, a long-term modification.)

2. Development - - Continuous urbanization averaging more than three dwellings and/or commercial units per acre over ~~forty~~ 250 or more acres.

Yes Go to II

No SRA

II. The area has definable boundaries.

Discussion:

To be identifiable, an area must have clearly definable boundaries; for example: (1) jurisdictional boundaries of public service entities; (2) man-made features such as roads; and (3) natural features such as streams and lakeshores.

Yes Go to III

No SRA

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III. The area is or creates:

- An island Go to IV
- A boundary line adjustment Refer to Review

IV. The area is larger than:

- (1) 250 acres for Development or,
- (2) 1,000 acres for Permanent Crops

- Yes Go to III
- No SRA

C. Local Responsibility Area.

I. The area is covered wholly or in part by forests or by trees producing or capable of producing forest products.

- Yes Go to IV
- No Go to II

II. The area is covered wholly or in part by timber, brush, undergrowth, or grass, whether of commercial value or not, which protects the soil from excessive erosion, retards runoff of water, or accelerates water percolation, if such lands are sources of water which is available for irrigation, or domestic, or industrial use. As a guide, these "Watershed Lands" should have ten inches of mean annual rainfall combined with upsloping topography and evidence of water storage and use.

- Yes Go to IV
- No Go to III

III. The area is principally used or useful for range or forage purposes and is contiguous to forest or watershed lands. "Contiguous Rangeland" extends only from the toe of first significant slope to first good lines of convenience.

Go to IV

IV. The area is principally used or useful for range or forage purposes but is (1) separated from forest or watershed lands by man's development; (2) irrigated or covered by cultivated crops so that the vegetation is not ordinarily flammable, or (3) beyond the toe of first significant slope and first good line of convenience.

- YES - LRA
- No - Refer for review

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V. The area is:
An island of LRA in SRA or a boundary line adjustment.

Refer to Review

The area creates:

An island of SRA in LRA LRA

STATEWIDE REVIEW TEST

KEY

This key is to be used by the Statewide Review Team to evaluate proposed changes in classification. A "yes" answer to any item in Part A is sufficient to classify the land as SRA. All items in Part A must be addressed and documented.

PART A

I. Is there a significant threat of fire originating from within the area and spreading to other SRA (consider configuration, topography, location, past fire history)?

- Yes SRA
(DOCUMENT)
- No Go to II

II. Do substantial values exist for the production of forest products, forage, or water?

- Yes SRA
(DOCUMENT)
- No Go to III

III. Does or will the omission from SRA seriously impair the state's ability to provide needed protection to adjoining SRA lands?

- Yes SRA
(DOCUMENT)
- No Go to IV

IV. If a fire denudes the area will it initiate a fire/flood sequence?

- Yes SRA
(DOCUMENT)
- No Go to V

V. Will or does removal from SRA cause administrative inefficiency?

- Yes SRA
(DOCUMENT)
- No LRA

1 PART B

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If Part A indicates that the land should be classified as SRA, complete Part B.

I. Does or will inclusion in SRA (by providing state-funded fire protection) unduly tend to encourage land-use changes that are inconsistent with the protection of forest, watershed or range values?

- Yes LRA
(DOCUMENT)
- No. SRA

II. The area is fully developed. No substantial further development is likely, but an overriding state interest still remains.

- Yes (DOCUMENT)

REVIEW SCHEDULE FOR NORMAL 5-YEAR REVIEWS
~~AND SPECIAL REVIEWS~~

- 1. Level one - Field evaluation process by March 15.
- 2. Level two - Regional review by April 1.
- 3. Level three - Statewide Review by June 15.
- 4. Level four - Director's Review by July 1.

Notify local government July 1.

Notify contract counties of fiscal impacts July 1.

- 5. Level five - Board of Forestry and Fire Protection.

~~Public hearings notification - July 1. Board will hold public hearings.~~

~~Public hearings - September 1 - October 15.~~

~~Final decision - October 15.~~

~~Implementation of changes (8.5 months) - July 1. (Next calendar year)~~

If approved, the board will, at its choosing,:

1) set an implementation date no earlier than 90 days from approval date.

OR

2) set a July 1 (next calendar year) implementation date for all changes.

REVIEW SCHEDULE FOR SPECIAL REVIEWS

- 1. Level one - Field evaluation process.
- 2. Level two - Regional review within 30 days of receipt of package from the Unit/Contract County Mapping Coordinator.
- 3. Level three - Statewide Review within 30 days of receipt of package from the Region Mapping Coordinator.

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4. Level four - Director's Review within 30 days of receipt of package from the Statewide Mapping Coordinator.

Notify local government.

Notify contract counties of fiscal impacts.

5. Level five - Board of Forestry and Fire Protection.

Board will hold public hearings.

If approved, the board will, at its choosing,:

1) set an implementation date no earlier than 90 days from approval date.

OR

2) set a July 1 (next calendar year) implementation date for all changes.

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Page 1 of _____

FIELD EVALUATION DOCUMENTATION FORM

I.D. Number:

~~Ranger Unit/Contract Co:~~

Descriptive name:

Year of Survey: _____

Resurvey 5 yr () 20__ Less than 5 yrs. () 20__

Special Review ()

Field Evaluation Key Results: No Change () State Review ()

Key Item Leading to Conclusion: B-I B-II B-III C-I C-II C-III C-IV

Circle one or Leave one (delete all others)

Check one:

- SRA to FRA SRA to LRA
- FRA to SRA FRA to LRA
- LRA to SRA LRA to FRA

Total acres to be changed _____

DESCRIPTION OF AREA

Unit Chief Approval: _____

Signature

1 INSTRUCTIONS FOR COMPLETING THE
2 FIELD EVALUATION DOCUMENTATION FORM
3

4 A Field Evaluation Documentation Form will be completed for all areas shown
5 on work map.
6

7
8 ID Number: Use ~~Ranger~~Unit/Contract County 3three letter designator,
9 the initials SRA, the year of the review (for example 2004), and a
10 sequential identifier which will match the identifier used on the
11 ~~shapefile~~Data Layer attribute table.
12

13 For example:
14 ORCSRA20004_1
15 ORCSRA20004_2
16 ORCSRA20004_3
17

18 ~~Ranger Unit: Insert name of Ranger Unit or Contract County.~~
19

20 Description: Insert descriptive name of area. Example: Auburn
21 Lake Trails. For all SRA intrusions to LRA write into
22 this block
23 "SRA INTRUSION CORRECTION".
24

25 Year of Survey: Insert year of survey (for example 2004).
26

27 Resurvey: Check appropriate box. Add year of next survey.
28

29 Field Evaluation Key Results: Check the appropriate box.
30

31 Key Item: Delete all others leaving only the 1 key result or circle the
32 one key result that you are using.
33

34 Description of Area: Describe area in narrative form.
35

36 EXAMPLE: Auburn Lake Trails is a 750-acre subdivision with
37 approximately 10% of 2,130 lots developed. It currently keys out
38 as State Responsibility Area. However, at full build out it may
39 not meet the criteria for SRA. The best estimate of full build
40 out is 1990. This area should be re-evaluated at the next
41 normally scheduled classification.
42

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46
47 Unit Chief Approval: _____
48 _____
49 _____
50 _____
Signature

DOCUMENTATION REQUIREMENTS

No Change Key Results

| | | |
|---|---|--------------------------|
| Ranger Unit/Contract County Field Evaluation | Region Review | Statewide Review Team |
| AreViewArcMap fileData Layer | AreViewArcMap fileData Layer | |
| Field Evaluation Documentation Form | Field Evaluation Documentation Form | |
| Digital Pictures (preferred) or 35MM Color Slides | Digital Pictures (preferred) or 35MM Color Slides | |

Statewide Review Key Result

| | | |
|--|---|---|
| Ranger Unit/Contract County Field Evaluation | Region Review | Statewide Review Team |
| Field Evaluation Documentation Form | Field Evaluation Documentation Form | Field Evaluation Documentation Form |
| Digital pictures (preferred) or 35MM Color Slides (three copies each slide) | Digital pictures (preferred) or 35MM Color Slides (two copies each slide) | Digital pictures (preferred) or 35MM Color Slides (one copies each slide) |
| AreViewArcMapSRA Shapefiles Data Layers | AreViewArcMapSRA Shapefiles Data Layers | AreViewArcMapSRA Shapefiles Data Layers |

It is also required that each ~~Ranger~~Unit, Contract County, Region and Statewide ~~Mapping~~ Coordinators retain a copy of each map, digital photo or slide and all documentation.

MATERIALS LIST

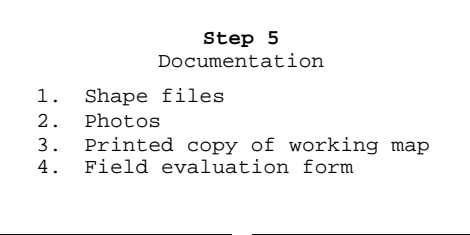
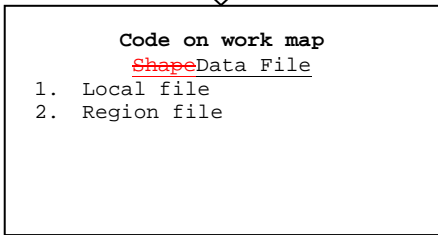
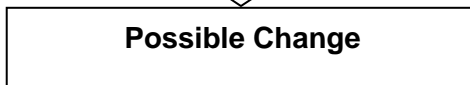
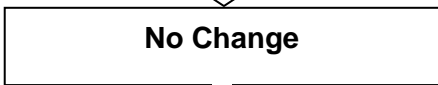
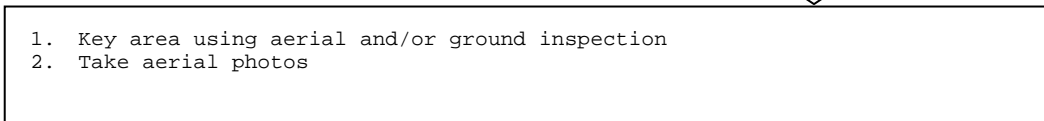
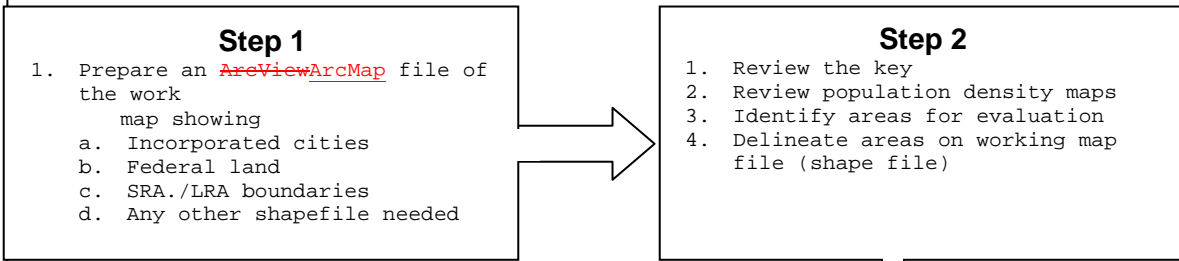
| ITEM | SOURCE* |
|---|--|
| Work Map and Shapefiles <u>Data Layers</u> | Fire Plan Data Base |
| 2. Documentation | Local photocopies |
| 3. Digital Camera or 35MM color film | Retain or purchase locally |
| 4. 7½" Topographic Maps | Fire Plan data Base |
| 5. Aircraft administrative flights | Ranger Unit, Region, or Sacramento Headquarters |

* Region will provide all local source items to Contract Counties

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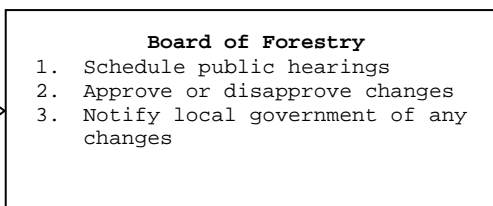
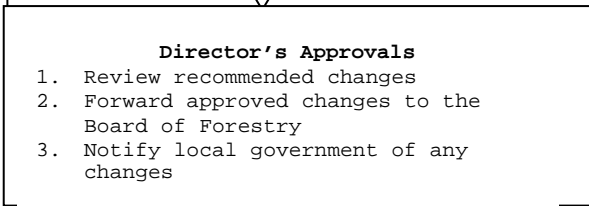
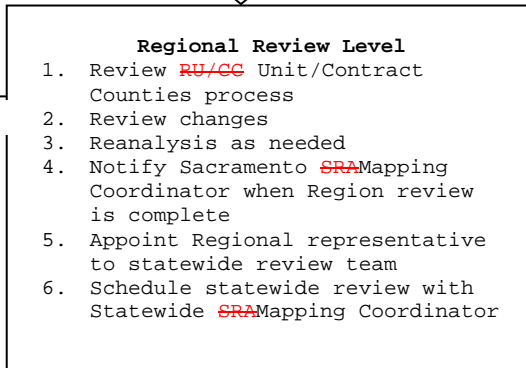
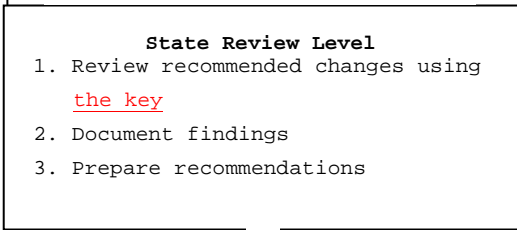
SRA Classification System Flow Chart

First Level



Third Level

Second Level



RECORDING AUTOMATIC EXCLUSIONS

Automatic exclusions(- incorporated city or additions to federal lands boundaries)

~~which~~ eChange to the status of State Responsibility Area resulting from city incorporation or transfer of private ownership to federal ownership shall be reported to the Director's office (Fire Protection Section) by the ~~Ranger~~Unit or Contract County as they occur. The Statewide SRAMapping Coordinator will send notification to the ~~Ranger~~Units as he/she gets notified from the State Board of Equalization.

The ~~Ranger~~Unit will report verified changes by sending the ArcViewArcMap ShapefileData Layer with an attached explanation to the Region SRAMapping Coordinator, who will the review the changes and notify the Sacramento SRAMapping Coordinator. The Sacramento SRAMapping Coordinator will then have the changes ~~digitized at the Tele Data Center~~ digitized and a new statewide SRA ShapefileData Layer will be posted on the Fire Plan Database.

~~The Ranger Unit will create a new shapefile with the following, new boundaries, and any other pertinent lines or polygons created in ArcView and labeled to clearly identify the change. The new boundary will be blue.~~

Use the Field Evaluation Documentation Form. In the "DESCRIPTION AREA" provide the following:

- a) Region, ~~Ranger~~Unit, and County identification.
- b) Description of the change; name of the city of federal ownership involved.
- c) Acres of State Responsibility Area deleted.
- d) Effective date of change.
- e) Name of person preparing the map and date prepared.

Automatic inclusions - federal land sales or trades to private ownership

From receipt of notification of a federal land sale or trade to private ownership, the Statewide Mapping Coordinator will notify the Unit/Contract County Mapping Coordinator within 30 days. The Unit/Contract Counties maybe notified of a land sale or trade before the Statewide Mapping Coordinator. In this case the Unit/Contract County must initiate the process and then submit the documentation to the Regional Coordinator

The Unit /Contract County Mapping Coordinator has 30 days to verify the land meets the requirements of becoming SRA and to forward all the documentation to the Region Mapping Coordinator. The documentation will include the "Field Evaluation Documentation Form" and an ArcMap Data Layer of only the polygon to be changed.

1 120 days after the Statewide Mapping Coordinator receives the documentation
2 from the Region Mapping Coordinator, the new area will become SRA. During
3 those 120 days, the Director's office will notify the County and ny affected
4 federal partners of the change.

5
6 Use the Field Evaluation Documentation Form and provide the following

- 7
8 a. Region, Unit, and County identification.
9 b. Description of the change use the following text "Federal land sale
10 or trade to private ownership - Automatic inclusion to SRA"
11 c. Acres of State Responsibility Area added.
12 d. Name of person preparing the map and date prepared.
13 e. Signature of the Unit Chief approving the change
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